

PARTNERSHIP AGREEMENT

This agreement is made among **Gateway School District, Penn Hills School District, Plum Borough School District,** and the **Community College of Allegheny County (CCAC)** for the purpose of continuing an alliance to operate the **Boyce Campus Middle College (BCMC)** at the Boyce Campus facility in Monroeville, PA.

The participating School Districts and the Community College of Allegheny County (CCAC) hereby reaffirm their partnership to continue operation of a middle college program at the Boyce Campus facility in Monroeville, Pennsylvania. Together, the above School Districts and the college will continue to operate, manage, and evaluate a comprehensive high school initiative that satisfies all of the Commonwealth of Pennsylvania's education requirements for high school graduation.

Students accepted into or continuing in the BCMC must meet all of the admission and academic requirements established by the Executive Committee. The Executive Committee is made up of the superintendents of the participating School Districts and the vice president of CCAC located at Boyce Campus. Students from the participating School Districts ("Partner School Districts") will be admitted at no cost to the student, however, the Gateway and Plum Borough School Districts will be responsible for paying tuition for those students from their School Districts, at a predetermined "Partner School District tuition rate". Students who make application from other school districts will be charged a predetermined "Non-Partner School District tuition rate". BCMC students will have a priority option to register for the dual enrollment program and will enjoy many of the rights and privileges of CCAC students.

This agreement delineates the responsibilities of each partner, established by an earlier Partnership Agreement, the past practice of the parties, and the understanding that the Gateway and Plum Borough School Districts do not intend to continue providing new students to the Program, but rather desire to participate with the goal of permitting students from their School Districts who are currently enrolled in the Program to complete the Program. This is intended to be a dynamic document that may be amended as needed to reflect Program changes and refinements.

CCAC Responsibilities:

The Community College of Allegheny County has overall responsibility for the BCMC facility, and student recruitment into the post secondary programs at the College. Students accepted into the dual enrollment program will be considered enrolled at both institutions – each student will work with the BCMC counselor and CCAC advisor to develop an individual education plan (IEP). This IEP will provide a smooth transition from high school graduation to college admission. In addition, CCAC will:

- Provide a quality high school environment at no rental cost to the school districts
- Collect the predetermined fees required to operate the facility, as per the AIU negotiated rates, and maintain the program
- Provide IT network advice and support for BCMC administrative staff
- Investigate the feasibility to serve as fiscal agent for all public and private funds received by BCMC without fee or cost to administer said funds
- Provide a minimum of 10 classrooms, and appropriate offices and storage spaces for BCMC
- Identify an administrator(s) who will coordinate activities with BCMC faculty and staff

- Offer one free CCAC summer class to each BCMC student
- Make financial aid information available to students who plan to enter a college program
- Provide BCMC student access to college services (library, career placement, and activities)
- Offer SAT preparation and summer make-up classes for BCMC students
- Provide advisors who can develop a 4-yr education plan for each BCMC student
- Schedule faculty orientations to familiarize teachers with the dual enrollment program

Participating School District Responsibilities:

The participating School Districts have overall responsibility for administration and operation of the BCMC. The BCMC administrators and staff will work with the CCAC administrators and staff to ensure that both institutions are offering an exemplary program for the participating School Districts and the BCMC students. The participating School Districts will also:

- Operate and manage a quality Boyce Campus Middle College program
- Identify an administrator responsible for program oversight and coordination
- Inform CCAC administration and security of student behavior problems in a timely manner
- Pay any student tuition and fees in a timely manner
- Comply with CCAC guidelines relating to phones and computer purchases for office machines
- Comply with CCAC's student conduct regulations and college emergency procedures
- Conform to CCAC's guidelines for classroom, laboratory and common area usage
- Supply a list of students admitted to and terminated from BCMC

Penn Hills School District Responsibilities:

- Maintain and replace BCMC equipment and supplies
- Arrange meetings for any new BCMC students to provide dual enrollment information

Joint Responsibilities:

Together, the participating School Districts and CCAC will be responsible for the following:

- Maintain an exemplary joint enrollment program
- Review at their prerogative any new student applications and accept into the BCMC program
- Encourage opportunities for cross training and cross participation in activities
- Maintain the current dual enrollment process that is seamless and student friendly
- Provide required information to track students progress on their IEP
- Maintain the advisory group made up of individuals from both institutions and the community
- Participate in regularly scheduled planning meetings
- Administer CCAC's placement exam as a diagnostic tool for postsecondary readiness
- Report, in cooperation with Boyce's Business Manager, income and expenditures

MUTUAL TERMS OF THE AGREEMENT:

THIS AGREEMENT made by and between the participating school districts (Gateway School District, Penn Hills School District, and Plum Borough School District) and the Community College of Allegheny County will be effective for one year, commencing **July 1, 2013 to June 30, 2014** subject to renegotiation and/or termination by any parties giving sufficient notice to ensure that currently enrolled students can complete their assignment prior to termination of the agreement. **If any party elects not to make any changes to the agreement prior to the termination date each year, the agreement will continue to be in effect for the next fiscal year.** Both parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the America with Disabilities Act. Neither of the parties will assume any liabilities to each other. As to the liability for damage, injuries or death to persons or damages to property, the parties do not waive any defense as a result of entering into this Agreement. This agreement represents the entire understanding between all parties; therefore, no change or modification shall be valid unless agreed to in writing and signed by the appropriate parties.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date indicated below.

Participating School Districts

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

_____ Date: _____
Dr. Timothy S. Glasspool, Superintendent
Plum Borough School District

_____ Date: _____
Dr. Charles J. Martoni, President

_____ Date: _____
Dr. Nina Zetty, Superintendent
Gateway School District

_____ Date: _____

_____ Date: _____
Mr. Thomas K. Washington, Superintendent
Penn Hills School District

_____ Date: _____

Agreement between aforementioned School Districts and the Community College of Allegheny County authorized in July 2013.